TOWN OF MOULTONBOROUGH

Joint Loss Prevention Committee P.O. Box 139, 6 Holland Street Moultonborough, NH 03254 (603) 476-2347

Present: _X__ Kaitlin Sampson, Recreation- Chairperson

- _X__David Bengtson, Fire Dept.- Vice Chairperson
- _X__Jeri King, VNS
- _X__Scott Kinmond, Highway Dept.
- _X__Scott Fulton, Police
- _X__Ken Filpula , Waste Mgt.
- _X__Andy Daigneau, Highway Dept.

>>>>MEETING DATE: TUESDAY, __October 12th ____at __9:00__a.m., at Recreation Department .<<<<

- 1. Call to Order Motion by Jeri Second by Ken
- 2. Acceptance of Minutes Date: Motion by Scott Fulton Second by Ken Corrections/ Clarifications Stewarts (spelled wrong)
 - 3. Report of Incidents:
 - a. Time Loss:
 - b. Other reportable incidents

Seasonal staff member at highway had Poison Ivy report

- 4. Inspections-Returned Time for review...
- 5. Training
 - Fall Training: October 26th Public Safety Building FD loft. cover Fire Safety and CO2. As well as Workplace Policy and procedure including PPE's, Lockout tag out, Incident reports, and in-house training on our safety/panic buttons. Approved.
 Will order 4 conducts training and a conduct training on part of a conduct training on our safety.

Will order 4 sandwich trays, and a cookie tray, purchase chips and drink powder.

OtherTypes of Training

-Chain Saw safety (spring)

-Basic First aid (coincide with CPR recert.)

6. Other Business

- a. Safety Manual- Approved!
- b. Refusal of care from Stewarts
- c. Bi-Annual Safety audit January 2011
- d. Annual Manual Training once adopted
- e. Interdepartmental review of manual: will be handed out at meeting and signed for manual (departments heads will be recommended to review with staff)
- f. Have departments budget for AED's in October (Highway and public safety) : AED will be purchased by highway, one from fire will be placed in PS Building.
- g. Budget letter: for approval within committee then presented to select board Figure discussed waiting on final numbers on safety equipment. Letter will be given to Heidi

7. Date of Next Meeting

Date: November 9 Time:9:00 Location: Rec. Department

8. Adjournment

Motion by Jeri Second by Dave Time 10:15